

## **Web-Based Collaboration Services Certificate (2512)**

This certificate provides a comprehensive study of Web-based collaboration in a Microsoft Windows environment. Students will learn how to use Windows SharePoint Services to create and manage team Web sites with business information from e-mail services, spreadsheets, databases, interactive forms, and the Internet.

### **Required:**

ITIS 1005. . . . .Computers and Information Processing. . . . .3

**ITIS 1115 . . . . .Internet Technologies and Concepts . . . . .2**

**OR**

**ITON 1205 . . . . .Network+ and Networking Essentials**

ITIS 2100. . . . .Using Web-Based Collaboration Services . . . . .2

**ITON 1030 . . . . .Using Microsoft Windows Vista . . . . .1**

**OR**

**ITON 1050 . . . . .Using Microsoft Windows 7**

**Certificate Total: 8**