Payment

Your tuition may be paid with cash (in person only), personal check, Visa, MasterCard, Discover, and/or some type of financial assistance. Daily deletes for unpaid schedules will begin August 11, 2009. A $50 late fee will be charged to ALL student accounts with an unpaid balance after November 13, 2009.

Any check or credit card transaction rendered to Lakeland Community College in payment of amounts due to the college and dishonored for any reason shall be charged a $25 return payment charge. The student will not be permitted to register for any subsequent term or obtain grade transcripts or receive grades for the current term until his or her financial obligation has been met.

Registration Date	Payment Due Date
May 4 - August 9	Tuition is due August 10, 2009
August 10 - August 28	Tuition is due at time of registration

Please note the Lakeland Tuition Loan Plan can be activated for $20 processing fee.

As a Lakeland student, I understand and authorize Lakeland Community College to debit and/or credit my depository account for any payments made with a personal check throught ACH electronic method. If I do not want my personal check converted to an electronic payment, I understand that I must send to Lakeland Community College a statement enclosed with my check requesting that the College does not process the check with the ACH electronic method.

Students will be deleted when tuition due date has passed.

Paying With Financial Assistance

If you have received your award notification in your Lakeland email, and you registered for the minimum number of credit hours required to receive the aid, your aid will be applied to tuition charges. Class attendance will be reported by the faculty.

The balance of each student's award will be mailed directly to his/her home to be used for any other educational expenses beginning the third week of classes. The student must have a means to cover indirect educational expenses until the expense check is mailed to his/her home.

If you have not received the results of your application at the time of registration, INQUIRE ABOUT APPLYING FOR A TUITION LOAN PLAN (TLP).

A $50 late fee will be charged to ALL student accounts with an unpaid balance after November 13, 2009. If aid is reversed, you will be subject to this late fee.

Refund Schedule/Policy

	FULL REFUND	50% REFUND	NO REFUND
16-WEEK CLASSES	August 22-28	August 29-September 4	September 5-October 23
1st 8-WEEK CLASSES	August 22-28	August 29-September 4	September 5-25
2nd 8-WEEK CLASSES	October 19-23	October 24-30	October 31-November 20
1- or 2-DAY CLASSES	Prior to the first class	Not applicable	After the first class

NOTE: THIS REFUND SCHEDULE APPLIES REGARDLESS OF THE DATE A CLASS STARTS DURING THE FIRST WEEK OF THE SEMESTER.

Refunds will be calculated as of the date of official withdrawal. (Non-attendance of classes or notification to the instructor or department does not constitute official withdrawal.) Refunds will not be made for classes in which the student receives a letter grade of FNA. Refunds or reduction of indebtedness for withdrawals after the official dates will not be made in cases of failure or inability to attend classes because of changes in business or personal affairs. You are still liable for payment of your Tuition Loan Plan. In extraordinary circumstances wherein a student is forced to withdraw from classes after the refund period, a written appeal may be made requesting special consideration. Appropriate documentation is required with such appeal.

Any outstanding financial obligation to the college will be deducted from any tuition refund. **If a student is receiving financial aid and is scheduled for a tuition refund, that refund may be returned to the appropriate financial aid account. Students withdrawing from the college may be required to repay all or part of the financial aid received. You may request a copy of the refund policy for financial aid recipients from the Financial Aid Office.**

Lakeland Community College is in compliance with all applicable federal and state laws and regulations including the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, Family Educational Rights and Privacy Act, Sexual Offender Awareness Act, Ohio Sexual Predator Act, and the federal Drug Free Workplace Act. The college reports crime statistics to the U.S. Justice Department's Federal Bureau of Investigation Uniform Crime Reports and to the U.S. Department of Education. For more information about these laws contact the Campus Police Department.