LAKELAND
COMMUNITY COLLEGE

Transient Student Form
Visiting Student

A student enrolled at a college or university who wishes to enroll for one term only at Lakeland Community College and who plans to return to his/her former school for further study may attend Lakeland as a transient student. The transferability of courses taken at Lakeland is the prerogative of the accepting institution. **To ensure the courses you take at Lakeland will transfer, this form MUST be completed by the appropriate official at your home institution.**

This completed form must be received by Lakeland PRIOR to registering.

Students who enroll at Lakeland for one term only and plan to return to their former school for continued study are encouraged to submit a transcript in addition to this form.

HOW TO ENROLL:

1. **Complete Lakeland's Application for Admissions** in person or online at lakelandcc.edu/apply. A one time application fee of $15 will be charged to your account at the time of registration.
2. **Complete the Transient Student Form** and return it to the Admissions office at Lakeland via:
   Mail: Lakeland Admissions - or - **Email**: Registration02@lakelandcc.edu - or - **Fax**: 440.525.7651
   7700 Clocktower Drive
   Kirtland, OH 44094-5198
3. **Register at my.Lakelandcc.edu** for courses approved by your home institution.

Student Name_____ Home Institution:_____

Student Street Address_____

City_____ State_____ Zip Code_____

Social Security No._____ Telephone_____

Entering term: Fall 20_____ Spring 20_____ Summer 20_____

SCHEDULE	Subject	Course Number	Course Title	Credit Hours
	ACCT	*1234*	*SAMPLE CLASS*	*4*

I certify that the student has met the necessary prerequisites for the courses above and has the permission of the home school to enroll in courses at Lakeland.

_____ _____ _____
Signature of Certifying Official Title Date

I understand the course prerequisites and confirm I have met them. If I register for summer session classes, I also understand that the courses are accelerated and require intensive study.

_____ _____ _____
Student Signature Date LID

NOTE: Final grades are not automatically sent from Lakeland to your home institution. You must request an official transcript upon completion of your course(s). Go to lakelandcc.edu/transcripts for more information.

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