



Foreign High School/Post-Secondary Transcript Information

An English-translated official high school transcript (showing graduation date) is a requirement for admission to Lakeland Community College. **Dual language transcripts issued by the institution are acceptable and do not require translation.**

All translations must be:

- Complete (word for word) replicating the original as precisely as possible with no attempts at interpretation or evaluation.
- Prepared in the same format as the original document.
- Typed on organization or school letterhead stationery.
- Signed or stamped by an approved translator.

Official translations may be provided by one of the following:

- The institution issuing the transcript.
- A consulate or embassy of the United States or of the institution's country.
- A professional, certified and/or accredited translation agency.

Translations will NOT be accepted from:

- The applicant or members of his/her family.
- Individuals not affiliated with any of the organizations listed above.

Lakeland's preferred independent credit evaluation organizations are [World Education Services \(WES\)](#) and [Educational Perspectives](#).

All costs associated with foreign transcript evaluations are the student's responsibility and arrangements for payment must be made directly with [WES](#) or [Educational Perspectives](#).