



EMPLOYMENT OPPORTUNITY: ON CALL FOOD SERVICE WORKERS

An AQIP accredited institution, Lakeland Community College is one of Ohio's premier two-year colleges, offering more than 130 degree and certificate programs to prepare students for a high-demand career or transfer to a four-year university. We are located within 25 miles of world-class activities in the Cleveland area. The college attracts over 10,000 credit students annually, yet we maintain an average student-to-faculty ratio of 18:1. Courses are offered at a variety of days and times as well as online. Lakeland opened the Holden University Center in fall, 2011. This state-of-the-art facility provides students with convenient access to complete a bachelor's or graduate degree from a variety of leading colleges and universities, all close to home. Read more at: <http://lakelandcc.edu/pdf/viewbook.pdf>.

Posting date: 8/2/13 until positions are filled.

RESPONSIBILITIES:

- Prepare coffee and snack setups; operate deli and/or concessions; prepare hot or cold foods.
- Fill customer orders and maintain quality customer service; operate cash register and reconcile cash drawer at end of assigned shift.
- Fill beverage machines; stock displays and supplies; maintain adequate inventory levels; stock counters with convenience items and paper products.
- Maintain work areas in a healthy and sanitary condition in compliance with state health regulations; wash dishes, tableware, utensils and equipment; clean counters, tables and work areas, grills and fryers.
- Assist cook in preparing foods for breakfast, lunch, special dinners and buffets.
- Operate appliances in the kitchen; prepare short order food items; make pizzas and deli sandwiches.
- Perform duties associated with special event catering.
- Perform related duties as assigned

QUALIFICATIONS:

Education/Training and Experience Required/Preferred

- High school diploma.
- Six months of experience in a public/commercial food service operation that includes cash register experience.

Knowledge, Skills and Abilities

- Ability to follow oral and written instructions; clean and care for equipment; learn methods and procedures; operate cash register and calculator; perform routine and detailed tasks in an efficient manner; work independently with minimal supervision; maintain effective interpersonal work relationships.

Physical Activity Level

- Medium – mostly walk and stand, lift up to 25 frequently, 50 lbs. occasionally.

COMPENSATION:

This is a part-time, non-continuing staff position with an hourly rate of \$9.73/hr. These positions require frequent availability to work evening and/or weekend special event catering assignments.

APPLICATION PROCESS:

Submit a completed college employment application (Download an application at www.lakelandcc.edu, click on 'Work at Lakeland' or available on campus in Room A2005). Send materials via e-mail to: HRJobs@lakelandcc.edu, or mail to: Human Resources, Lakeland Community College, 7700 Clocktower Dr., Kirtland, Ohio 44094.

Lakeland Community College is an equal access and equal opportunity employer. We have a strong commitment to the principle of diversity and, in that spirit, seek a broad spectrum of candidates including women, minorities, people with disabilities and people over 40. Under-represented groups are encouraged to apply. If your disability requires special accommodations to participate in the application/interview process, contact the Human Resources Office at 440-525-7575.

