



Greetings -

Registration for Spring 2016 opens on Monday, November 2 at 8:00 a.m.

Spring 2016 Class Schedule is online-only at www.lakelandcc.edu/schedule

Important Dates – Spring 2016 Semester

✓ “Important Dates” for Spring 2016: Dates will be [posted online](#) and in your [myLakeland](#) student account.

Veterans Registration Reporting (VRR) Form

REQUIRED: Students receiving Veterans Administration (VA) educational benefits at Lakeland are REQUIRED to complete the VRR form EVERY semester in order to be certified. VRR forms are available in the Admissions Office A-1003 and at www.lakelandcc.edu/veterans under “Documents and Forms”

Eligible/Payable Courses

If you attended another college or university prior to enrolling at Lakeland, you **must** have your official transcript from ALL former colleges sent directly to the [Admissions Office](#) at Lakeland. Once we receive your transcripts, schedule an appointment with a Lakeland academic counselor for an official evaluation of transfer credits. The VA will not pay for retaking courses that have been successfully completed at a prior institution.

Only courses listed on your degree planner or listed as course requirements in the college catalog for the degree(s) you are pursuing are eligible for VA educational benefits.

The VA **will** pay for:

- Courses repeated due to failure or if grade received does not meet degree requirement
- Remedial courses if there is a documented need

The VA **will not** pay for:

- **Online** remedial courses
- Courses in which a passing grade has already been earned
- Retaking courses that have been successfully completed at a prior institution
- Courses not attended or pursued
- Courses withdrawn from
- Courses needed at another college if you are not enrolled at that college (unless you meet specific requirements – See Terri Dietz for details).

Counseling Services

Meeting regularly with your academic counselor at Lakeland is critical to ensuring you enroll in only those courses that are **required** for your degree and are eligible for VA educational benefits. Be sure to [schedule an appointment with your counselor](#) at the beginning of each semester.

[Walk-in counseling](#) is available for less in-depth sessions.

Reminder: Spring 2016 Graduation Application Deadline is April 1, 2016.

Dual Major

Students may pursue a dual major if both majors are approved. Only courses required to complete either major can be certified. See Terri Dietz for details.

Degree Tracker

Track your progress by using the degree audit program "Degree Tracker" available in your [myLakeland](#) student account. In the "Student Tab" under "Student Links," click on the Degree Tracker icon to view your program information, academic history, "what if" scenarios, and more.

VA Enrollment Status (Standard Semester)

For VA reporting purposes, your enrollment status (full-time or part-time) is measured by the number of credit hours taken in a sixteen, eight or five week session:

Veteran Enrollment Status by Number of Credit Hours & Session			
Status	16 Week Session	8 Week Session	5 Week Session
Full-time	12 credit hours	6 credit hours	4 credit hours
¾-time	9 credit hours	4-5 credit hours	3 credit hours
½-time	6 credit hours	3 credit hours	2 credit hours
CH:33 Only Over 50% Rate of Pursuit	7 credit hours	4 credit hours	3 credit hours

CAUTION: Be aware of the start and end dates of the classes you choose and how they may affect your enrollment status for VA educational benefits:

Lakeland Community College-Summer 2015 Semester Terms			
Session	Start Date	End Date	Session Length
Full	January 16, 2016	May 13, 2016	16 weeks
First (P1)	January 16, 2016	March 11, 2016	8 weeks
Second (P2)	March 19, 2016	May 13, 2016	8 weeks

Spring Break: Saturday, March 12-Friday, March 18, 2016

Policies

To continue receiving VA Educational Benefits, you must meet the college's Standards of Academic Progress, Student Conduct Code, and Attendance policies. Please be sure to review these policies located in [Lakeland's 2015-16 Catalog](#) and [Student Development Documents and Forms](#).

Failure to attend class does not constitute withdrawal. To withdraw from a course, you must officially drop the course by posted withdrawal deadlines. Any time you drop or add a course, you are required to notify Terri Dietz and the VA to avoid overpayment issues.

Nonattendance has a very negative impact on your continued eligibility for educational benefits.

CAUTION: You are responsible for ALL debts resulting from reductions in your enrollment.

Tuition & Fees

You are responsible for ensuring all tuition & fees are paid by the [due date](#). If your certification is delayed for any reason, you must enroll in the [Lakeland Tuition Payment Plan](#) to avoid being removed from your classes and affecting your eligibility for VA benefits.

Veterans Receiving Chapter 30, 1606 or 1607

In addition to the semester certifications done by Terri Dietz, VA Certifying Official at Lakeland, you are also REQUIRED to . . .

1) Self-certify your enrollment monthly via one of the following methods:

- PHONE: Automated system at **1-877-823-2378** -Or-
- ONLINE via the [Web Automated Verification of Enrollment \(WAVE\)](#)
- Contact the VA: **1-888-442-4551**

2) Report ALL enrollment changes to BOTH . . .

- ✓ Terri Dietz at tdietz@lakelandcc.edu
- ✓ The VA at **1-888-442-4551** or online via the [WAVE](#)

Veterans Receiving Chapter 33 Benefits

Monthly Housing Allowance (MHA)

- **"Rate of Pursuit":** Monthly Housing Allowance benefits are prorated and based on a "Rate of Pursuit" that is GREATER THAN 50% (rounded to the nearest multiple of 10).
EXAMPLE: Full-time enrollment is 12 or more credit hours. If you enroll in 9 credit hours, your "rate of pursuit" is 75% (9 credits divided by 12 credits). 75% is then rounded to the nearest multiple of 10, which in this example is then 80%. This means you will receive 80% of your applicable MHA rate.
- **Online classes:** MHA for **ALL** online classes est. \$754.50.
- **Zip Code:** MHA for Lakeland's zip code (44094) est. \$1,442.00

Post-9/11 GI Bill Recipients (Chapter 33): Debt Management Center

If you have been notified by the Department of Veterans Affairs Debt Management Center that your VA Education Benefits for Lakeland Tuition and Fees were adjusted and a debt was created, please contact Lakeland's Business Services Office at 440-525-7008.

Inquiries

- Lakeland certifies enrollment information according to VA regulations. Lakeland cannot provide information regarding your VA educational benefit payments.
- Benefits are usually paid the first week of each month; payment will be based on the previous month's verified enrollment. Be sure to update your address or direct deposit information via the [WAVE](#), or by calling 1-888-442-4551.
- Questions regarding your VA benefits & payments should be directed to the Veterans Administration at their website: www.gibill.va.gov or 1-888-442-4551.

Financial Aid

Need help with your FAFSA www.fafsa.gov? Contact the Financial Aid Department at 440-525-7070 or www.lakelandcc.edu/financialaid

eBenefits

Your "Gateway" to benefit information is [eBenefits](#). Register for your eBenefits Premium Account at <https://www.ebenefits.va.gov/ebenefits-portal/ebenefits.portal>

MyHealthVet

www.myhealth.va.gov

MyHealth, My Care: 24/7 Online Access to VA

If you have concerns regarding VA Educational Benefits and/or your course of study, please make an appointment with me at your earliest convenience. Throughout the semester, I will contact you via your Lakeland email with important information and updates concerning your benefits.

I hope this information is beneficial to you. As always, please do not hesitate to contact me with any questions or concerns.

Thank you for all that you do!

Terri

Terri Dietz, Veteran Affairs Coordinator & Certifying Official

Admissions & Registration room: A1001

Phone: 440-525-7246 - Fax: 440-525-7651

tdietz@lakelandcc.edu

www.lakelandcc.edu/veterans