

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
Thursday, June 27, 2024 – 5:30 PM
Board Room - Building D Room D2115
Zoom Video Conferencing**

I. CALL TO ORDER The Lake County Community College District Board of Trustees special meeting was called to order by Chair Ellen Foley Kessler at 5:30 p.m.

II. ROLL CALL

At the chair's request, roll was taken, and the following Trustees were present:

Mr. Paul Rupert	Mr. Matthew Hebebrand
Mrs. Beverly Vitaz	Mrs. Ellen Foley Kessler
Mr. Jack Cornachio	Ms. Janet Majka
Mrs. Nancy Fellows	Mr. Timothy O'Brien
Mr. Kevin Freese	

Also in attendance: Dr. Sunil Ahuja, president; Dr. Laura Barnard, executive vice president and provost; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Mike Cooper, interim treasurer; and Jim Hackenberg, legal consultant.

III. PLANNING

FY 2025 Budget

Dr. Ahuja provided an overview of the status of the budget going into FY 2025 and noted that it will not be completely balanced and adjustments will need to occur throughout the year.

IV. RESOLUTIONS

Resolution 15-24 - A Resolution Approving The College's General Operating Fund Fiscal Year 2025 Operations Budget

Dr. Ahuja recommended adoption of resolution 15-24. Mrs. Kessler asked for a motion to adopt resolution 15-24. Mr. Hebebrand moved to adopt resolution 15-24 and Mrs. Vitaz seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

Resolution 16-24 - A Resolution Approving The College's Funding of Its Unrestricted Plant Fund, Capital Expenditure Requirements, and Its Debt Service Requirements for Fiscal Year 2025

Dr. Ahuja recommended adoption of resolution 16-24. Mrs. Kessler asked for a motion to adopt resolution 16-24. Mr. Hebebrand moved to adopt resolution 16-24 and Ms. Majka seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

Resolution 19-24 - A Resolution for the Election of Treasurer

Dr. Ahuja recommended adoption of resolution 19-24. Mrs. Kessler asked for a motion to adopt resolution 19-24. Mr. Rupert moved to adopt resolution 19-24 and Mrs. Fellows seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

Resolution 20-24 -A Resolution Approving Tax Budget for Calendar Year 2025

Dr. Ahuja recommended adoption of resolution 20-24. Mrs. Kessler asked for a motion to adopt resolution 20-24. Mr. Hebebrand moved to adopt resolution 20-24 and Ms. Majka seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

V. NEW BUSINESS

Mrs. Kessler recommended cancelling the regular meeting scheduled for August 1, 2024. Mr. Hebebrand motioned and Mr. Freese seconded the motion to cancel the August 1 meeting, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

Dr. Ahuja recommended closing the college on Friday, July 5, 2024 and including it as a paid holiday for employees. Mrs. Kessler asked for a motion to close the college on Friday, July 5, 2024. Mr. Freese motioned and Mr. Cornachio seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

VI. EXECUTIVE SESSION

Mrs. Kessler called for a motion to enter into executive session to discuss the employment of public employees. Mr. Hebebrand moved and Mrs. Vitaz seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

The executive session began at 5:48 p.m.

Mrs. Kessler called for a motion to close the executive session. Mr. Hebebrand moved and Mrs. Fellows seconded the motion, which passed as follows:

Mr. Paul Rupert - yes	Mr. Matthew Hebebrand- yes
Mrs. Beverly Vitaz- yes	Mrs. Ellen Foley Kessler- yes
Mr. Jack Cornachio - yes	Ms. Janet Majka- yes
Mrs. Nancy Fellows- yes	Mr. Timothy O'Brien- yes
Mr. Kevin Freese- yes	

The executive session ended at 6:27 p.m. and the regular meeting resumed.

Mrs. Kessler called on Mrs. Fellows who made a motion to approve the recommendations made by Dr. Ahuja as identified in personnel Exhibit 'A' for the financial and academic stability of the college as guided by the auditor's of state. Mr. Hebebrand seconded the motion, which passed as follows:

Mr. Timothy O'Brien - yes	Mr. Kevin Freese - yes
Mr. Paul Rupert - yes	Mr. Matthew Hebebrand - yes
Mrs. Beverly Vitaz - yes	Mrs. Ellen Foley Kessler - yes
Mr. Jack Cornachio – yes	Ms. Janet Mijka - yes
Mrs. Nancy Fellows - yes	

VII. ADJOURNMENT

Mrs. Kessler called for a motion to adjourn. Ms. Majka moved, and Mr. Hebebrand seconded the motion which passed as follows:

Mr. Timothy O'Brien - yes	Mr. Kevin Freese - yes
Mr. Paul Rupert - yes	Mr. Matthew Hebebrand - yes
Mrs. Beverly Vitaz - yes	Mrs. Ellen Foley Kessler - yes
Mr. Jack Cornachio – yes	Ms. Janet Mijka - yes
Mrs. Nancy Fellows - yes	

The meeting adjourned at 6:39 p.m.


APPROVED:

September 5, 2024

LAKE COUNTY COMMUNITY COLLEGE DISTRICT


Board Chair

ATTEST:


Board Secretary