

**Lakeland Community College Driving School**  
**7700 Clocktower Drive, Kirtland, Ohio 44094**  
[driversed@lakelandcc.edu](mailto:driversed@lakelandcc.edu) \* 440.525.7116

**DRIVERS' TRAINING SCHOOL CONTRACT**

The training provided at Lakeland Community College is based upon the Ohio Driver Training Curriculum.

(1) Today's Date: \_\_\_\_\_ (2) Student's Name: \_\_\_\_\_

(3) Address: \_\_\_\_\_  
(Street Address) (City State Zip)

(4) Home Phone: \_\_\_\_\_ (6) Cell Phone: \_\_\_\_\_  
Parent / Student

(9) Student's Date of Birth: \_\_\_\_\_ (8) Student's School: \_\_\_\_\_

1. Class consists of twenty-four (24) hours/units of classroom instruction and eight (8) hours of behind-the-wheel, practical driving instruction. Classroom training will be conducted at Lakeland's main campus, 7700 Clocktower Drive, Kirtland, Ohio. Behind-the-wheel training will be provided in the surrounding area: Lake, Geauga, Cuyahoga, and Ashtabula counties. **Students cannot take a class AND a behind-the-wheel training on the same day.**
2. The cost for training is currently \$349 which includes all classroom and behind-the-wheel lessons, gas, and the student's final certificate.
3. Students may begin classroom instruction at age 15 years and 5 months. The behind-the-wheel portion of the training may be scheduled once a student is 15 years and 6 months, has obtained a valid temporary driving permit, has taken at least one driver's education class, and has registered on the website Schedule2Drive.com. Lakeland Community College Driving School recommends that students have at least 10 hours of behind-the-wheel driving experience with a parent or guardian before registering for behind-the-wheel training.
4. Lakeland Community College Driving School will make all training needed for the student to finish this program (classroom and behind-the-wheel) by six months from today. Should the student be unable to attend all required available training sessions during this time, Lakeland will be relieved of its commitment to complete the student's training.
5. The Driving School shall furnish a licensed instructor and a dual-controlled, fully insured motor vehicle with an automatic transmission for instruction. Students must wear closed-toed shoes for behind-the wheel instruction.
6. Lakeland Community College Driving School reserves the right to cancel this agreement at any time should a student's conduct in the classroom or in the vehicles indicate a lack of maturity or responsibility deemed necessary by the driving school in order to safely operate a motor vehicle. Destruction of property or the possession, distribution, or use of any tobacco product, alcohol, or illegal drug is strictly prohibited and will be cause for expulsion. Should this agreement be canceled by Lakeland Community College Driving School for any of these issues, no refund will be issued.
7. Parents: Please drop off and pick up your child from all classroom and behind-the-wheel training in a prompt manner. If you cannot be there, please ensure that a responsible adult is available to do so.
8. Lakeland Community College Driving School does not guarantee the issuance of a driver's license to the student.
9. Students: Always bring your temporary license and a notebook and pen to every training session.
10. Should a student voluntarily withdraw, stop attending the program, or fail to complete the program within the six months required, there will be no refund. Students will have to re-enroll and take all classes and behind-the-wheel training again.
11. Lakeland will furnish a certificate of completion to all students under the age of 18 years who successfully complete the course. Completion, as defined by the State of Ohio, refers to finishing the required number of hours in class (24) with a score of 75% or more on the final written

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classroom examination, and the student's good faith effort having been exercised during the practical driving portion of eight (8) hours.

Commercial driving schools are licensed by the Ohio Department of Public Safety through the Ohio Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio 43223. Valuable information for parents and teenagers is available at [www.drivertraining.ohio.gov](http://www.drivertraining.ohio.gov) under "Parents and Teens."

#### **Additional Fees That May Be Incurred:**

- **Missed Lesson Fee (\$25)**
  - Student or parent cancels a scheduled behind-the-wheel lesson with **less than 24 hours' notice** for any reason (including illness)
  - Student is **not present** at the time of his or her scheduled behind-the-wheel training session
  - Student does not **have temporary license** at time of his or her scheduled behind-the-wheel lesson
  - Student starts but cannot complete their behind-the-wheel lesson for any reason (illness, etc.)
  - Student schedules and completes a behind-the-wheel lesson and a class on the same day (this is not allowed by the state). In addition to the \$25 fee, the student must schedule and make up one additional hour of behind-the-wheel training at a later date.
- **Replacement state certificate, \$10**
  - Allow 2 business days for completion

I have read, fully understand, and have received a copy of this contract. I understand that all coursework and driving must be finished within six months of today's date.

Driving School Official: \_\_\_\_\_ Date: \_\_\_\_\_

Student: \_\_\_\_\_ Date: \_\_\_\_\_  
Please print name

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_  
Please print name

**Lakeland Community College Driving School \* 440.525.7517**

**E-mail: [Driversed@lakelandcc.edu](mailto:Driversed@lakelandcc.edu)**

**Website: [www.lakelandcc.edu/ce](http://www.lakelandcc.edu/ce)**

*If you need to withdraw from the Driver's Education class you are scheduled to attend, you must notify the Continuing Education office (440.525.7116) four or more business days (Monday through Friday) prior to the first date of class. You will be refunded the course fee minus a \$25 processing fee. No refunds or transfers allowed without at least four business days' notice. In most cases, you may substitute someone else to take your place with no processing fee.*

#### **Pick-up/drop-off policy**

The meeting location for teens in our driver's education program will be discussed upon registering for the in-car sessions.