



# 50 Acts of Service

<b>Service Project Title</b>	Forbes House – Christmas in July 2018
<b>Date(s)</b>	Collection Begins May 2018 through July 2018
<b>Brief Description</b>	<b>Forbes House</b> needs everyday items such as garbage bags, paper towels, laundry detergent, dish soap and more.
<b>Number of people needed</b>	No limit
<b>Full Description</b>	Donations are scarce this time of year. Help LSA Support Forbes House during LCC <b>Christmas in July donation drive</b> . <b>Forbes House</b> needs everyday items such as 13 and 30 gallon garbage bags, all-purpose cleaner (Mr. Clean, Fantastic, Green Works) paper towels, disinfectant wipes, laundry detergent. Please consider providing much-needed essentials for your neighbors in need.
<b>Location</b>	Lakeland drop off site
<b>Resources Required</b>	Donations in drop boxes on campus and at LSA sponsored events and activities.
<b>Date and Time</b>	<i>Purchase/Donate much needed supplies</i>
<b>Important Information</b>	
<b>Contact Person</b>	Jan Post – Lakeland Staff Association <a href="mailto:jpost@lakelandcc.edu">jpost@lakelandcc.edu</a> , x7744
<b>Web resources</b>	<a href="https://forbeshouse.org/donate-forbes-house-christmas-july/">https://forbeshouse.org/donate-forbes-house-christmas-july/</a>

So long as employees have their supervisors' approval, then reasonable amounts of time away from the regular work assignment to assist with limited, non-recurring, episodic college sponsored service projects does not have to be claimed as benefit time. Employees are encouraged to consider how they might, with supervisory approval, flex their work schedule to accommodate the volunteer activity.