

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**  
Thursday, December 2, 2021 – 5:00 PM  
Holden University Center Room 119  
ZOOM Video Conferencing

**I. CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Ryan Callender at 5:02p.m.

**II. PLEDGE OF ALLEGIANCE** Mr. Callender led the Pledge of Allegiance.

**III. ROLL CALL**

At the chair's request, roll was taken and the following Trustees were present:

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|--------------------------|--------------------|
| Mr. Stephen Ellis        | Mr. Mark Tyler     |
| Mrs. Ellen Foley Kessler | Mrs. Beverly Vitaz |
| Dr. Kay Malec            | Mr. Ryan Callender |
| Mrs. Jerrie Lee Rispoli  |                    |

Absent; Duane Frager.

Ms. Majka arrived after roll call at 5:10 p.m.

Also in attendance were: Dr. Morris W. Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Mike Mayher, executive vice president for administrative services and treasurer; Cathy Bush, chief of staff and senior vice president for institutional development and effectiveness; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Dr. Deb Hardy, associate provost for teaching and learning and dean of faculty; Mario Petitti, associate vice president for student development and dean of students; Leah Konopka, executive assistant to the president and special project lead; Amy Sabath, director for government relations and nonprofit center; Pam Clark, office manager; and Pam Brown, senior secretary.

**IV. MINUTES**

Mr. Callender called for a motion to approve the minutes of the November 4, 2021 regular meeting. Dr. Malec moved to approve and Mrs. Kessler seconded the motion, which passed as follows.

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|--------------------------------|-------------------------------|
| Mr. Stephen Ellis – yes        | Mrs. Jerrie Lee Rispoli – yes |
| Mrs. Ellen Foley Kessler - yes | Mr. Mark Tyler – yes          |
| Ms. Janet Majka - yes          | Mrs. Beverly Vitaz - yes      |
| Dr. Kathleen Malec - yes       | Mr. Ryan Callender – yes      |

**V. PARTICIPATION OF THE PUBLIC**

There was no participation of the public.

**VI. PRESIDENT’S REPORT**

Dr. Barnard introduced Shannon Ogden Boyd, assistant director for financial aid, who announced the recipients of the Board of Trustees Scholarship, which recognizes outstanding Lake County students. Six students introduced themselves along with their major of study and thanked the Board for the opportunities the scholarship provided them.

**VII. PLANNING & STUDENT SUCCESS**

Dr. Beverage introduced Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation. Mr. Sanders presented on the history of the Foundation and gave an overview of how the Foundation addresses the needs of our students by creating opportunities, relationships, and resources for them to succeed.

**VIII. COMMITTEE REPORTS**

**Academic & Student Success**

Mr. Callender announced that there were no items to report as the committee has not met yet.

**Finance, Audit, and Physical Plant**

Mr. Ellis advised that the Finance, Audit, and Physical Plant Committee met on November 23, 2021, and reviewed the Financial Report Highlights and the Report of Purchase Orders, Bids, and Expenditures. Mr. Ellis advised that these reports were for Board information only and included no items for approval.

Mr. Ellis advised that Resolution 22-21 was discussed at the November 23, 2021 committee meeting and it was recommended to move forward for Board approval.

**Human Resources**

Mrs. Kessler advised that the Human Resources Committee met on November 19, 2021 and discussed their ideas and views on what they would expect from the committee. She welcomed any comments or topic suggestions from other Board members as the committee will meet again at the beginning of the new year.

**IX. PERSONNEL REPORT**

Mr. Callender called on Mrs. Bush who presented the Personnel Report. Mrs. Bush advised that the Personnel Report included items for approval. Mr. Callender asked for a motion to approve the Personnel Report. Dr. Malec moved and Mrs. Rispoli seconded the motion, which passed.

**X. RESOLUTIONS**

**Resolution 22-21 - Calendar 2022 Annual Appropriation Resolution**

Dr. Beverage introduced Resolution 22-21 and recommended its adoption. Mr. Callender asked for a motion to adopt Resolution 22-21. Dr. Malec moved and Mr. Tyler seconded the motion to adopt Resolution 22-21. The motion passed as follows:

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|--------------------------------|-------------------------------|
| Mr. Stephen Ellis – yes        | Mrs. Jerrie Lee Rispoli – yes |
| Mrs. Ellen Foley Kessler - yes | Mr. Mark Tyler – yes          |
| Ms. Janet Majka – yes          | Mrs. Beverly Vitaz - yes      |
| Dr. Kathleen Malec – yes       | Mr. Ryan Callender – yes      |

**XI. UNFINISHED BUSINESS**

There were no items of unfinished business.

**XII. NEW BUSINESS**

Mr. Callender noted that the current meeting start time of 5PM is a bit challenging for those Board members currently working full time. He proposed a new start time of 5:30 PM for all future meetings. Mr. Callender asked for a motion to change the start time of future regular Board meetings to 5:30 PM. Dr. Malec moved and Mrs. Rispoli seconded the motion, which passed as follows:

- |                                |                               |
|--------------------------------|-------------------------------|
| Mr. Stephen Ellis – yes        | Mrs. Jerrie Lee Rispoli – yes |
| Mrs. Ellen Foley Kessler - yes | Mr. Mark Tyler – yes          |
| Ms. Janet Majka – yes          | Mrs. Beverly Vitaz - yes      |
| Dr. Kathleen Malec – yes       | Mr. Ryan Callender – yes      |

**XIII. EXECUTIVE SESSION**

Mr. Callender called for a motion to enter into executive session to discuss a personnel matter related to the employment of public employees. Dr. Malec moved and Mrs. Kessler seconded the motion, which passed as follows.

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|--------------------------------|-------------------------------|
| Mr. Stephen Ellis – yes        | Mrs. Jerrie Lee Rispoli – yes |
| Mrs. Ellen Foley Kessler - yes | Mr. Mark Tyler – yes          |
| Ms. Janet Majka – yes          | Mrs. Beverly Vitaz - yes      |
| Dr. Kathleen Malec – yes       | Mr. Ryan Callender – yes      |

Mr. Callender indicated that no further college business will be discussed after executive session. The executive session began at 6:24 p.m.

Mr. Callender called for a motion to end the executive session. Dr. Malec moved to end the executive session and resume the open meeting. Ms. Majka seconded the motion which passed and the open meeting resumed at 7:24 p.m.

Mr. Callender asked for a motion to schedule a special meeting of the Board of Trustees on December 15 at 5:30 PM. Ms. Majka moved and Mrs. Kessler seconded the motion, which passed as follows:

- |                                |                               |
|--------------------------------|-------------------------------|
| Mr. Stephen Ellis – yes        | Mrs. Jerrie Lee Rispoli – yes |
| Mrs. Ellen Foley Kessler - yes | Mr. Mark Tyler – yes          |
| Ms. Janet Majka – yes          | Mrs. Beverly Vitaz - yes      |
| Dr. Kathleen Malec – yes       | Mr. Ryan Callender – yes      |

**XIV. ADJOURNMENT**

Mr. Callender asked for a motion to adjourn. Mrs. Kessler moved and Dr. Malec seconded the motion, which passed. The meeting adjourned at 7:26 PM.

**APPROVED:**

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT**

February 9, 2022

  
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 Board Chair

**ATTEST:**

  
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 Board Secretary