

Using OhioMeansJobs for Interviewing Practice and Resume Rating

Important! OhioMeansJobs works best on a computer (PC or Mac) using the Chrome browser. It does not work well on cell phones. Your computer will need a camera and microphone to record interview practice questions.

Your OhioMeansJobs.com Account

Setting up an OhioMeansJobs account allows you to save job postings you are interested in, resumes you've uploaded, and progress you've made in the Interview Practice Center.

1. Go to OhioMeansJobs.com
2. Click "Backpack," located near the bottom of the page
3. Click "Register"
4. Fill in the blanks to the best of your ability to create your account



Backpack

Interviewing Practice

The Interview Practice Center includes short lessons on how to successfully interview, a practice area to record yourself practicing questions, and the ability to send your practice questions to others.

1. Login to your OhioMeansJobs Backpack
2. Hover your mouse over "Explore It" in the top menu
3. Select "Practice Interviews and Tips"
4. Click "Visit Interview Practice Center"

Rate Your Resume

The Resume section allows you to upload resumes and get a general rating. **Important!** You should still schedule a critique with a career coach. Contact Career Services for a resume critique at 440-525-7222.

1. Login to your OhioMeansJobs Backpack
2. Hover your mouse over "Explore It" in the top menu
3. Select "Resumes"
4. Click "Upload Resume"
5. Fill in the information and choose the resume you want to upload, then click "Create"
6. Fill in the additional information and click "Submit"
7. Make sure everything is correct, then click "I'm finished"
8. Click "Rate" next to the resume you wish to rate

Need Help?

Click on "Live Chat"  **LIVE CHAT : ONLINE** or call 1-888-451-OHIO (6446) and someone will answer your questions. You can also call the Lakeland Career Services Center at 440-525-7222 to make an appointment, or come during our walk-in hours Monday through Friday, 1:00 – 2:00 p.m (fall and spring semesters only).

The screenshot shows a navigation menu with three main categories: EXPLORE IT, PLAN IT, and FUND IT. Under EXPLORE IT, there are links for Career Exploration, Search Jobs, Resumes (highlighted in yellow), Career Fairs/Workshops, Career Profile, Create a Career Plan, Work Values, Occupation Search, Education and Training, Career Fairs/Workshops, Practice Interviews and Tips (highlighted in yellow), Financial Literacy, Finance and Budget Tools, Ohio-Based Employment Programs, Budgeting for Your Career, and Even More. Under PLAN IT, there are links for Career Exploration Resources.

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