

A student enrolled at a college or university who wishes to enroll for one term only at Lakeland Community College and who plans to return to his/her former school for further study may attend Lakeland as a transient student. The transferability of courses taken at Lakeland is the prerogative of the accepting institution. **To ensure the courses you take at Lakeland will transfer, this form MUST be completed by the appropriate official at your home institution.**

NOTE: Transient students are not eligible for Financial Aid at Lakeland Community College.

This completed form must be received by Lakeland PRIOR to registering.

Students who enroll at Lakeland for one term only and plan to return to their former school for continued study are encouraged to submit a transcript in addition to this form.

HOW TO ENROLL:

1. **Complete Lakeland's Application for Admissions** in person or online at lakelandcc.edu/apply. A one time application fee of \$15 will be charged to your account at the time of registration.
2. **Complete the Transient Student Form** and return it to the Admissions office at Lakeland via:
Mail: Lakeland Admissions - or - **Email:** Registration02@lakelandcc.edu - or - **Fax:** 440.525.7651
7700 Clocktower Drive
Kirtland, OH 44094-5198
3. **Register at my.Lakelandcc.edu** for courses approved by your home institution.

Student Name _____ Home Institution: _____

Student Home Address _____ Date of Birth _____

City _____ State _____ Zip Code _____ Last 4 digits of SSN _____

Email _____ Phone _____

Entering term: Fall 20 _____ Spring 20 _____ Summer 20 _____

SCHEDULE	Subject	Course Number	Course Title	Credit Hours
	<i>ACCT</i>	<i>1234</i>	<i>SAMPLE CLASS</i>	<i>4</i>

I certify that the student has met the necessary prerequisites for the courses above and has the permission of the home school to enroll in courses at Lakeland.

Signature of Certifying Official Title Date

I understand the course prerequisites and confirm I have met them. If I register for summer session classes, I also understand that the courses are accelerated and require intensive study.

Student Signature Date LID

NOTE: Final grades are not automatically sent from Lakeland to your home institution. You must request an official transcript upon completion of your course(s). Go to lakelandcc.edu/transcripts for more information.