



50 Acts of Service

Service Project Title	Tree Planting at Lake Metroparks
Date(s)	November 3, 2017 (Friday)
Brief Description	Tree Planting at Lake Metroparks Lake Erie Bluffs
Number of people needed	10 - 30
Full Description	Volunteers will plant trees at the north end of Lane Road near the entrance to Lake Metropark's (LMP) Lake Erie Bluffs Park.
Location	3301 Lane Road, Perry
Resources Required	None – (wear proper clothing) Metroparks will provide trees, shovels and other required tools.
Date and Time	November 3, 2017 9am - Noon
Important Information	Volunteers need to be 16 years or older. Event will take place rain or shine. Dress appropriately including work gloves and warm and waterproof clothing. Lake MetroParks reserved the Lake Erie Bluffs shelter for that morning so there will be a fire going and some refreshments/snacks on hand.
Contact Person	Sign up online – questions contact Gretchen Skok-Disanto x 7444 gskok-disanto@lakelandcc.edu or Mary Brown x7824 mbrown@lakelandcc.edu
Web resources	http://www.lakemetroparks.com/parks-trails/lake-erie-bluffs

So long as employees have their supervisors' approval, then reasonable amounts of time away from the regular work assignment to assist with limited, non-recurring, episodic college sponsored service projects does not have to be claimed as benefit time. Employees are encouraged to consider how they might, with supervisory approval, flex their work schedule to accommodate the volunteer activity.