



50 Acts of Service

Service Project Title	Lake County Humane Society
Date(s)	Donations due by November 30, 2017
Brief Description	Create elevated dog beds.
Number of people needed	Unlimited volunteers (22 beds needed)
Full Description	<p>Donation of elevated dog beds for the Lake Humane Society. Dog beds will be purchased from Chewy.com and shipped to Lakeland. Volunteers needed for collecting/donating \$20 per person for the purchase of materials and assist in assembly once delivered to campus.</p> <p>Include the name, phone number and email address of any of your friends and colleagues that may provide you with a \$20 donation toward this project. They can also register to participate online and choose the Humane Society Beds as their project of interest.</p>
Location	Lake County Humane Society, Tyler Blvd. Mentor, OH
Resources Required	\$20 Donations (check or cash to Kristina Willey PayPal available); Volunteers to assemble beds.
Date and Time	<i>Donations by November 30; Assembly TBD in mid-December; Delivery to humane society by December 24 – in time for the holidays!</i>
Contact Person	Kristina Willey, Holden University Center Email: kwilley@lakelandcc.edu Phone: 440.525.7745
Web resources	Lakehumane.org; Chewy.com (elevated dog beds)

So long as employees have their supervisors' approval, then reasonable amounts of time away from the regular work assignment to assist with limited, non-recurring, episodic college sponsored service projects does not have to be claimed as benefit time. Employees are encouraged to consider how they might, with supervisory approval, flex their work schedule to accommodate the volunteer activity.