

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, June 11, 2024 – 5:30 PM
Board Room - Building D Room D2115
Zoom Video Conferencing**

- I. CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Ellen Foley Kessler at 5:30 p.m.
- II. PLEDGE OF ALLEGIANCE** Mrs. Kessler lead the Pledge of Allegiance.
- III. ROLL CALL** At the chair’s request, roll was taken, and the following Trustees were present:
- | | |
|---------------------|--------------------------|
| Mr. Timothy O’Brien | Mr. Kevin Freese |
| Mr. Paul Rupert | Mr. Matthew Hebebrand |
| Mrs. Beverly Vitaz | Mrs. Ellen Foley Kessler |
| Mr. Jack Cornachio | Ms. Janet Majka |

Also in attendance: Dr. Sunil Ahuja, president; Dr. Laura Barnard, executive vice president and provost; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Mike Cooper, interim treasurer; and Jim Hackenberg, legal consultant.

IV. MINUTES

Mrs. Kessler called for a motion to approve the minutes of the May 2, 2024 regular meeting. Mr. Hebebrand moved to approve the minutes and Ms. Majka seconded the motion, which passed as follows:

Mr. Timothy O’Brien - yes	Mr. Kevin Freese - yes
Mr. Paul Rupert - yes	Mr. Matthew Hebebrand - yes
Mrs. Beverly Vitaz - yes	Mrs. Ellen Foley Kessler - yes
Mr. Jack Cornachio - yes	Ms. Janet Mijka - yes

V. PARTICIPATION OF THE PUBLIC (30 MINUTE TIME LIMIT)

Mrs. Kessler announced that public participants who signed in prior to the start of the meeting can address the board when their name is called. Public participants included: Kayla Poirier, Tobin Terry, and Connie Bowler.

Ms. Poirier noted that she is a current PTA student and she is concerned over cuts to the budget and the impact on her education. She asked the Board to make exceptions for the current students enrolled in time specific programs so that they can meet their educational needs.

Mr. Terry commented on the tenure application for Lauren Patton, nursing instructor. He outlined her many accomplishments and service to the community and thanked the Board in advance for supporting her tenure application.

Dr. Bowler spoke in support of Lauren Patton’s tenure application and noted she is an integral part of the nursing program. She also thanked the Board for their approval to hire a full-time faculty member for nursing/medical surgical.

Mrs. Kessler called for a motion to approve the minutes of the May 30, 2024 special meeting. Mr. Hebebrand moved to approve the minutes and Mrs. Vitaz seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O’Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio - yes | Ms. Janet Mijka - yes |

VI. PRESIDENT’S REPORT

Dr. Ahuja introduced Mr. David Cummins who was appointed as vice president for administrative services & college treasurer effective July 1, 2024.

Performance Audit Implementation Plan

Dr. Ahuja presented an outline of the steps needed to comply with the recommendations made by the state auditor’s office. He noted the deadline to reply with the implementation plan is June 16 and recommended adoption of the plan by the Board.

Mrs. Kessler called for a motion to adopt the Performance Audit Implementation Plan. Mr. Rupert moved to approve and Mrs. Vitaz seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O’Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio - yes | Ms. Janet Mijka - yes |

Mrs. Fellows arrived after the adoption of the Performance Audit Implementation Plan at 5:54 p.m.

ODHE Completion Plan

Dr. Ahuja called on Dr. Barnard, who provided an overview of Lakeland’s Completion Plan which is required to be submitted to the state biannually.

Civitas Learning Overview

Dr. Ahuja called on Stephanie Brown, associate provost for institutional research & college registrar, who gave an overview of Civitas Inspire and Civitas illume platforms.

VII. COMMITTEE REPORTS

Academic & Student Success

Ms. Majka stated that the committee plans to meet in the Fall.

Finance, Audit, & Physical Plant

Mrs. Vitaz reported that the committee did not meet and there is nothing to report.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Kessler called on Mr. Cooper to present the Report of Purchase Orders, Bids, and Expenditures. Mrs. Kessler called for a motion to approve the Report of Purchase Orders, Bids, and Expenditures. Mr. Hebebrand moved and Mrs. Vitaz seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Mijka - yes |
| Mrs. Nancy Fellows - yes | |

Human Resources

Mrs. Fellows reported the committee will meet on June 25 and the time will be determined at a later date.

Personnel Report

Mrs. Kessler asked for a motion to table the approval of the personnel report which includes one application for tenure. Ms. Majka moved and Mrs. Vitaz seconded, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Mijka - yes |
| Mrs. Nancy Fellows - yes | |

DEI Review

Mr. Hebebrand reported the DEI committee anticipates meeting in the Fall.

VIII. RESOLUTIONS

Resolution 18-24 - A Resolution Adopting The Lakeland Community College Completion Plan

Mrs. Kessler called for a motion to adopt Resolution 18-24. Mr. Freese motioned and Mrs. Fellows seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Mijka - yes |
| Mrs. Nancy Fellows - yes | |

IX. UNFINISHED BUSINESS

There were no items of unfinished business.

X. NEW BUSINESS

Mrs. Kessler recognized Greg Truhan for his outstanding commentary at the funeral of Euclid Police Officer Jacob Derbin.

Mrs. Kessler reported that the majority of Board members attended the annual Trustees Conference at Columbus State Community College hosted by Governor DeWine & The Ohio Department of Higher Education. Mrs. Kessler also reported that she, Mrs. Vitaz, and Dr. Ahuja attended the governing board meeting of the Ohio Association of Community Colleges (OACC).

XI. EXECUTIVE SESSION

Mrs. Kessler called for a motion to enter into executive session to discuss the employment of public employees, real estate, and a legal matter. Mrs. Fellows moved and Mrs. Vitaz seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio - yes | Ms. Janet Mijka - yes |
| Mrs. Nancy Fellows - yes | |

The executive session began at 6:47 p.m.

Mrs. Kessler called for a motion to close the executive session. Mr. Hebebrand moved and Mrs. Vitaz seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio - yes | Ms. Janet Mijka - yes |
| Mrs. Nancy Fellows - yes | |

The executive session ended at 8:33 p.m. and the regular meeting resumed.

XII. ADJOURNMENT

Mrs. Kessler called for a motion to adjourn. Mr. Hebebrand moved, and Ms. Vitaz seconded the motion which passed as follows:

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|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio - yes | Ms. Janet Mijka - yes |
| Mrs. Nancy Fellows - yes | |

The meeting adjourned at 8:34 p.m.

APPROVED:

LAKE COUNTY COMMUNITY COLLEGE DISTRICT

August 1, 2024



 Board Chair

ATTEST:



 Board Secretary