

LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Thursday, October 5, 2023 – 5:30 PM
Holden University Center Room 119
ZOOM Video Conferencing

I. CALL TO ORDER The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Jerrie Lee Rispoli at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE Mrs. Rispoli lead the Pledge of Allegiance.

III. ROLL CALL

At the Chair’s request, roll was taken, and the following Trustees were present:

Mr. Jack Cornachio	Ms. Janet Majka
Mr. Stephen Ellis	Mr. Paul Rupert
Mrs. Nancy Fellows	Mrs. Beverly Vitaz
Mrs. Ellen Foley Kessler	Mrs. Jerrie Lee Rispoli

Also in attendance were: Dr. Morris Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, treasurer, interim vice president and chief financial officer; Mike Fisher, vice president and general counsel; Jim Hackenberg, legal consultant; Amy Sabath, director for government relations and nonprofit center; and Pam Clark, office manager.

IV. MINUTES

Mrs. Rispoli called for a motion to approve the minutes of the September 7, 2023 regular meeting. Mrs. Fellows moved to approve the minutes and Ms. Majka seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes

V. PARTICIPATION OF THE PUBLIC

There was no participation of the public.

Mr. Hebebrand arrived at 5:34 p.m.

VI. PLANNING & STUDENT SUCCESS

Lakeland Institute

Dr. Beverage introduced members of the Board of Directors of the Lakeland Institute to answer questions from the Board of Trustees. Dr. Beverage informed the Board that the Lakeland Institute has been incorporated under state provisions and is still with the IRS as it relates to IRS tax exemption 501(c)(3) status. He noted the IRS allows non-profits to operate without the final disposition which could take up to two years.

Mr. Reynolds advised he spoke with Plante Moran, external auditor to the college, and they will provide a written report within a month or two regarding the suggested accounting treatment.

Board members requested a draft of the MOU between the college and the Lakeland Institute once it is available and for the auditor's opinion regarding the partnership between the college and the institute.

VII. COMMITTEE REPORTS

Academic & Student Success

Ms. Majka announced the committee has not met since their May meeting, and the next meeting date is yet to be determined.

Finance, Audit, & Physical Plant

Mr. Ellis remarked that the draft minutes captured what occurred at the last meeting and that the minutes were distributed to all Board members.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Rispoli called on Mr. Reynolds to present the Report of Purchase Orders, Bids, and Expenditures. Mr. Reynolds noted there were no items for Board approval.

Human Resources

Mrs. Kessler announced that the HR Committee met on October 3, 2023 to consider the additional dates of December 27, 28, and 29 as holiday pay for staff during the holiday break. The HR Committee also recommended adoption of Resolution 21-23. Mrs. Kessler noted the committee recommends approving the additional days, and the motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

DEI Review

Mr. Hebebrand announced that the DEI Review Committee will meet on October 19, 2023. He noted there will be a legislative update and the college's diversity committee will be invited to discuss the proposed student survey.

VIII. RESOLUTIONS

Resolution 20-23 A Resolution Extending the Fiscal Year 2024 Interim Budget

Dr. Beverage noted that Resolution 20-23 was recommended for adoption by the Finance Committee. Mr. Rupert moved to adopt Resolution 20-23 and Mrs. Vitaz seconded the motion. After further discussion by the Board, Mrs. Fellows made a motion to amend the resolution to the period October 1, 2023 through November 30, 2023. Mr. Hebebrand seconded the motion. The motion to amend Resolution 20-23 passed as follows:

Mr. Jack Cornachio - no	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler – yes	

Amended Resolution 20-23 passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Resolution 21-23 A Resolution Approving a Voluntary Separation Program for Lakeland Staff, Administrators and Supervisory/Professionals

Dr. Beverage noted that Resolution 21-23 was recommended for adoption by the Finance and HR Committees. Mr. Hebebrand moved to adopt. The motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Resolution 22-23 A Resolution to Name the "Lori Ann Reigert Class of 1997 Memorial Plaza" of Lakeland Community College

Dr. Beverage recommended Resolution 22-23 for adoption. Mrs. Fellows moved to adopt Resolution 22-23 and Ms. Majka seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Resolution 23-23 A Resolution Authorizing an Affiliation Relationship Between Lakeland Community College and The Lakeland Institute

Dr. Beverage recommended removing Resolution 23-23 from the agenda and not introducing it at this meeting. Mrs. Kessler moved to amend the agenda to remove Resolution 23-23. Ms. Majka seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

IX. UNFINISHED BUSINESS

Tabled Motion Resolution 19-23 Amending Board Policies – Policy 3354-2:03-01

Mr. Hebebrand moved to remove Resolution 19-23 from the table. Mrs. Vitaz seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - no	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - no
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - no
Mrs. Ellen Foley Kessler – yes	

Mr. Hebebrand made a motion to adopt Resolution 19-23. Mrs. Vitaz seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - no	Ms. Janet Majka – yes
Mr. Stephen Ellis - no	Mr. Paul Rupert - no
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - no
Mrs. Ellen Foley Kessler - yes	

Committee Governance Model (extension of Resolution 14-22 expired September 30, 2023)

Mrs. Rispoli called for a motion to extend Resolution 14-22 through April 30, 2024. Mr. Ellis moved, and Mr. Rupert seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

X. NEW BUSINESS

Constituent Groups of the Presidential Search Committee

Mr. Ellis made a motion to approve the recommended 13-member constituent group for the Presidential Search Committee, and Mr. Rupert seconded the motion which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka – yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand – no	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

XI. EXECUTIVE SESSION

Mrs. Rispoli called for a motion to enter executive session to discuss a personnel matter related to the employment of public employees. Mrs. Kessler moved, and Mr. Hebebrand seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Also in attendance were: Dr. Morris Beverage Jr., Dr. Laura Barnard, Dawn Plante, Greg Sanders, Tom Reynolds, Mike Fisher, Jim Hackenberg, Brad Sherman, Megan Swerbinsky, Jennifer Collis, Amy Sabath, Pam Clark, Christa Parisi and Sheryl Hatridge

The executive session began at 7:29 p.m.

Mrs. Rispoli called for a motion to end the executive session. Ms. Majka moved to end the executive session. Mr. Cornachio seconded the motion which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

The open meeting resumed at 8:29 p.m.

XII. ADJOURNMENT

Mrs. Rispoli called for a motion to adjourn. Mr. Hebebrand moved, and Ms. Majka seconded the motion which passed as follows:

Mr. Jack Cornachio - yes

Mr. Stephen Ellis - yes

Mrs. Nancy Fellows - yes

Mr. Matthew Hebebrand - yes

Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes

Mr. Paul Rupert - yes

Mrs. Beverly Vitaz - yes

Mrs. Jerrie Lee Rispoli - yes

The meeting adjourned at 8:29 p.m.

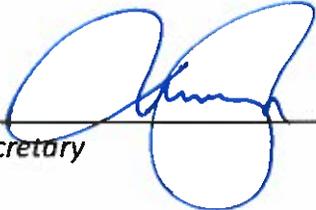
APPROVED:

LAKE COUNTY COMMUNITY COLLEGE DISTRICT

November 2, 2023


Board Chair

ATTEST:


Board Secretary