



## Donate to The Lakeland Foundation via Payroll Deduction for Lakeland Employees

**Thank you** for supporting Lakeland students and programs through your generous donation to The Lakeland Foundation. Please complete and return this form to Attn: Tracy Morris, The Lakeland Foundation, 7700 Clocktower Dr., Kirtland, OH 44094. It will then be forwarded to the Payroll Department.

Lakeland ID Number (LID) \_\_\_\_\_

Name \_\_\_\_\_

Department & Room # \_\_\_\_\_

Phone Number \_\_\_\_\_

***I wish to authorize a deduction from my paycheck to support The Lakeland Foundation as outlined below.***

### 1) Apply my support to:

- Foundation's area of greatest need (unrestricted)
- Ken Quiggle "End Student Hunger Now" Fund (supporting the Lakeland Cares Cupboard)
- Student Immediate Needs Fund
- General scholarship support
- Specified fund, program, or scholarship \_\_\_\_\_

### 2) Please choose one of the following payment methods. Please allow one (1) pay period for processing.

#### Continuous payroll deduction:

Deduct \$ \_\_\_\_\_ per paycheck. Start Date: \_\_\_\_\_

*This option will create a continuous, open-ended payroll deduction that will continue until you contact the Foundation to request to stop, change the amount, or end your employment at Lakeland.*

**- OR -**

#### Limited payroll deduction in the total amount of \$ \_\_\_\_\_

Deduct \$ \_\_\_\_\_ per paycheck. Start Date: \_\_\_\_\_

*This option will create a limited payroll deduction which will stop once the total amount is reached. With this option, if you wish to contribute annually, you will need to request a new payroll deduction each year.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date