FOR OFFICE USE ONLY
LID: _____

Approved Credits: _____

STUDENT: Complete the "STUDENT" portion of this agreement.

_____ 1. Apply to Lakeland Community College as a CTE student. - LINK Once you are accepted in to Lakeland, you will receive an email with **Lakeland ID** (LID) and instructions on how to get to your myLakeland account. *(Keep this for future use!)* Enrolled CCP students do not have to reapply to Lakeland.

_____ 2. Ensure that the Lakeland Community College's Admissions Office has a copy of your final, official high school transcript. This transcript MUST be sent directly by your high school to *transcripts@lakelandcc.edu.*

_____ 3. Take a picture or make a copy of this agreement for your records and forward it to your high school college Tech Prep/CTE instructor by *June 1st*.

_____ 4. Questions? Visit: https://lakelandcc.edu/web/about/career-technical-education or Email: Lucy Ott at *CTE@lakelandcc.edu*

NOTE: It is the student's responsibility to ensure that all required documents are on file at Lakeland. *Bilateral agreements must be submitted directly by the school to the Tech Prep/CTE Office. Agreements turned in by the student will NOT be accepted.*

P R I N T

Last Name:	First Name:
Home High School:	High School Graduation Year:
Lakeland ID # (LID):	Preferred E-mail Address for Credit Notification **(print clearly):**
Student Cell:	
I would like my Career Technical Credit Transfer (CTAG) credit and Bilateral Agreement credit posted at Lakeland CC. Yes _____ No _____	
Student Signature:	Date:

INSTRUCTOR: Initial next to the course(s) you recommend this student be given credit for. Students must earn at least a 2.75 GPA in the Tech Prep/CTE program to be eligible for credit. **(NOTE: Credits will be verified by official HS transcript.)**

Instructor's Initial	Lakeland Course # w/catalog link	Lakeland Course Title	Credit Hours
	ENGR 1000	Introduction to Engineering	2
	MECT 1150	Technical Communications* (with a B in English 12)	3

Instructor's Signature: _____ Instructor's Printed Name: _____

Date: _____ Instructor's Email: _____

Submit to: Lucy Ott, CTE Coordinator at Lakeland Community College, 7700 Clocktower Drive, Kirtland, OH 44094

TECH PREP/CTE OFFICE VERIFICATION:

Office Use	R	Checklist
	1	Bilateral Agreement Submitted by CTE Instructor (this form)
	2	Completed HS Tech Prep/CTE Program
	3	Official HS Transcript Submitted to Lakeland Community College
	4	Earned 2.75 GPA or higher in College Tech Prep/CTE Program
	5	Applied to Lakeland (during HS graduation year) – LID

Credits Approved: _____ Credit Denied: _____ Reason for Denial: _____

Tech Prep/CTE Official Signature: _____ Date: _____

OTHER PROGRAM INFORMATION:

CTAG/ODE Courses Taught	CTAG	Course Code	Notes
Engineering Principles	2	175002	
Digital Electronics	4	175007	Check equivalency CIMN 1160, submit CTAG if equivalent
Analog Based Electronic Devices	0	175012	
AC Electronics	0	175100	
DC Electronics	3	175105	

Industry Recognized Credentials - *LINK*	Points
NCCER – Core Electrical	6
NCCER – Level 1 Electrical	6
Snap-On - Multimeter	3
Starrett/Snap-On Precision Measuring Instruments	3
NC3/Festo - Fundamentals of Electricity-AC	3
NC3/Festo - Fundamentals of Electricity-DC	3
OSHA - 10 Hour	1
AHA – CPR/BLS & AED for Healthcare providers	1

Notes:

Engineering and Science Technologies CTE Curriculum - ODE LINK
Course Description: all Courses in the Engineering and Science Technologies Pathway LINK
*Senior Only (AM) Option Available: -CORE - 6 pts - Starrett/Snap-On Precision Measuring Instruments - 3 pts - Snap-On Multimeter - 3 pts

Special Notes:

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit **www.lakelandcc.edu** and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are offered through the CTE Program. Bilateral credit cannot be awarded if there is CTAG credit available through the WebXam/End-of-Course Assessment.

-College courses are being reviewed and updated on a regular basis. Visit: https://catalog.lakelandcc.edu/ for the most updated version of the Course Catalog. Credit is only guaranteed if the course is listed in the Course Catalog, the student attends Lakeland and remains on the same career path.

-Note that accumulation of bilateral credit may impact federal financial aid. Check with your college or university for more information.

LAKELAND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION AGREEMENT APPROVAL FORM

**OFFICIAL SIGNATURES ARE ON FILE IN THE CTE OFFICE AT LAKELAND COMMUNITY COLLEGE.

Electrical Engineering – Auburn

_____ Date _____
Instructor – Kieth Conn

_____ Date _____
Other Representative (if applicable)

Lakeland Community College

_____ Date _____
Lucy Ott, CTE/Tech Prep Coordinator

_____ Date _____
Richard Grgic, Electronic Engineering Technology Program Coordinator

_____ Date _____
Ryan Hamilton, Dean of Engineering

_____ Date _____
Erin Shufro, Associate Provost of Faculty Engagement and Dean of Faculty

_____ Date _____
Laura C. Barnard, J.D.
Executive Vice President and Provost

After signing this document, please forward it to Lucy Ott, CTE/Tech Prep Coordinator – A-1043d, lott1@lakelandcc.edu.

SUGGESTED SEQUENCE

Career Technical Education Program: **Electrical Engineering – Auburn Career Center**
Lakeland Community College: **Electronic Engineering Technology**

Course Subject Title	Credit Hours	Type of Credit – AP, CCP, CTE Bilateral, CTAG
Degrees o Electronic Engineering Technology o Electro-Mechanical Engineering Technology o Computer Hardware Engineering Technology o Telecommunications Engineering Technology **Certificates** o A+ Computer Maintenance Repair o Advanced Electronics Technology o Electronic Systems Fundamentals Certificate		