

# Academic Transcript Key

## ACCREDITATION

Lakeland Community College is accredited by [The Higher Learning Commission](#).

## TRANSCRIPT VALIDATION

An official transcript is printed on security paper and does not require a raised seal. It is official when it bears the machine signature of the College Registrar and the Lakeland Community College seal. Copies issued to students will have “Issued to Student” printed on the transcript.

## RELEASE OF INFORMATION

This transcript has been forwarded at the request of the student with the understanding that it will not be released to any other party in accordance with the Family Educational Rights and Privacy Act of 1974, which prohibits release without the student’s written consent.

## CONVERSION INFORMATION

Effective for Fall 2000, Lakeland Community College converted to a semester calendar. Summer 2005, Lakeland Community College converted to Banner and all quarter hours were converted to semester hours.

## REPEATED COURSES

All grades remain on the record, but only the last grade earned is used in the computation unless course is an allowable repeat:

**I - Course retaken and included in GPA | E: Course retaken and not included in GPA**

## TRANSFER CREDITS

Courses transferred from another regionally accredited institution do not have grade points or grade averages used in the computation of the Lakeland Community College grade point average.

## ACADEMIC FORGIVENESS

Grades and courses that have been forgiven are noted with a message for the effective term and all courses are shown with # next to the course title.

## GRADE EXPLANATION & SYSTEM

Lakeland Community College grades on a 4.00 grading system.

Grade	Description	Points
A	Excellent	4.0
B	Above average	3.0
C	Average	2.0
D	Below average	1.0
F	Failure	0.0
FNA	Failure for nonattendance	0.0

The following grades are not calculated in the student GPA.

Grade	Description	Points
NA	Not available	0.0
S	Satisfactory (“C” grade or better)	0.0
SA/SB/SC	Satisfactory earned “A” / “B” / “C” grade, if grades were issued	0.0
U	Unsatisfactory	0.0
UD/UF	Unsatisfactory earned “D” / “F” grade, if grades were issued	0.0
UFNA	Failure for nonattendance in a course taken on a S/U basis	0.0
I	Incomplete	0.0
V	Audit	0.0
W/AW	Withdraw/Administrative withdraw	0.0
CG	Credits granted	0.0
TR/TA-TD	Transfer credit/Transfer credit (showing a grade)	0.0