

Interlibrary Loan Request Form



You must submit this form directly to a Reference Librarian: Approved by: _____ Date: _____
Or the form may be e-mailed to : reflibrarian@ lakelandcc.edu
The Reference Librarian may suggest alternative sources that meet your needs.

Special instructions: _____

Please: One request per form. Print clearly. Do not abbreviate.

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Phone: (____) _____ Address: _____

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(Lakeland e-mail preferred)

Check where you want to pick up this material: Lakeland Main Campus Kirtland _____
Lakeland Main Kirtland Curbside _____ Holden University Center _____
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Check one: LCC Student _____ Faculty/Staff _____ Other _____

I need this material by (date) * _____, or please cancel my request.

* There is no guarantee that material will be received by this date.

If submitting more than 2 requests, please number requests in priority order: # _____

Most Interlibrary Loan material is obtainable at no charge. If there is a charge, what is the maximum

you are willing to pay? Only free _____ Up to \$10 _____ Up to \$20 _____ Up to \$ _____

Attach a print out or copy of your citation. If no copy is available, print below:

Periodical Article

Author of Article: _____

Title of Article: _____

Appears in: _____

Volume: _____ Issue No: _____ Date: _____ Pages: _____ OCLC Number : _____

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Book

Book Title: _____

Author: _____

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