

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
Thursday, November 2, 2023 – 5:30 PM  
Holden University Center Room 119  
ZOOM Video Conferencing**

**I. CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Jerrie Lee Rispoli at 5:30 p.m.

**II. PLEDGE OF ALLEGIANCE** Mrs. Rispoli lead the Pledge of Allegiance.

**III. ROLL CALL**

At the Chair’s request, roll was taken, and the following Trustees were present:

Mr. Jack Cornachio	Mr. Paul Rupert
Mrs. Nancy Fellows	Mrs. Beverly Vitaz
Mrs. Ellen Foley Kessler	Mrs. Jerrie Lee Rispoli
Ms. Janet Majka	

Absent: Mr. Stephen Ellis

Also in attendance were: Dr. Morris Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, treasurer, interim vice president and chief financial officer; Mike Fisher, vice president and general counsel; Jim Hackenberg, legal consultant; and Pam Clark, office manager.

**IV. MINUTES**

Mrs. Rispoli called for a motion to approve the minutes of the October 5, 2023 regular meeting. Mr. Rupert moved to approve the minutes and Mrs. Vitaz seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler – yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka – yes	

Mrs. Rispoli called for a motion to approve the minutes of the October 12, 2023 special meeting. Mrs. Vitaz moved to approve the minutes and Mrs. Kessler seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler – yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka – yes	

**V. PARTICIPATION OF THE PUBLIC (30 MINUTE TIME LIMIT)**

Mrs. Rispoli announced that public participants who signed in prior to the start of the meeting may address the board when their name is called. Public participants included: Mr. Brian Royko.

Mr. Brian Royko, a Willoughby resident, remarked that he is involved in VANTAGE Senior Community Service Employment Program (SCSEP). They match seniors who meet a certain economic level with agencies for paid job training. Mr. Boyko asked if Lakeland Community College is interested to learn about the program.

Mr. Hebebrand arrived at 5:34 p.m.

## **VI. PRESIDENT'S REPORT**

Dr. Beverage introduced Scott Barlow, director of athletics, who introduced the men's and women's soccer teams, and the women's volleyball team. Coach Khaliah Watts introduced the women's volleyball team. Coach Mark Mallon introduced the women's soccer team, and Coach Tyson Mayer introduced the men's soccer team. Student athletes introduced themselves along with their position on the team and area of study.

## **VII. COMMITTEE REPORTS**

### **Academic & Student Success**

Ms. Majka announced the committee has not met yet and the priority is to work on items related to the presidential search at this time.

### **Finance, Audit, & Physical Plant**

Mr. Rupert reported they received an update from the state auditor's performance audit in closed session. He said there was discussion regarding the budget with more to come at the December 7, 2023 board meeting.

### **Report of Purchase Orders, Bids, and Expenditures**

Mr. Reynolds presented the Report of Purchase Orders, Bids, and Expenditures. Mr. Reynolds noted there were no items for Board approval, however the annual liability, property casualty insurance was approved by the Finance Committee. He informed the board a Marsh representative is willing to attend a future meeting.

### **Human Resources**

Mrs. Kessler reported the committee has not met yet but will be meeting again soon.

### **Personnel Report**

Mrs. Rispoli called on Mr. Fisher to present the personnel report. Mr. Fisher noted there were no items for Board approval.

### **DEI Review**

Mr. Hebebrand reported the DEI committee met with the college diversity committee to discuss the proposed CCSSE race and ethnicity survey and SB83. He noted they would like to meet with the college's full diversity committee since only about half were able to attend this most recent meeting.

## **VIII. RESOLUTIONS**

### **Resolution 24-23 A Resolution Authorizing the College's FY23 Report on Affordability and Efficiency**

Dr. Beverage noted that Resolution 24-23 was recommended for adoption by the Finance Committee. The motion to approve Resolution 24-23 passed as follows:

Mr. Jack Cornachio - yes  
Mrs. Nancy Fellows - yes  
Mr. Matthew Hebebrand – yes  
Mrs. Ellen Foley Kessler – yes

Ms. Janet Majka – yes  
Mr. Paul Rupert - yes  
Mrs. Beverly Vitaz - yes  
Mrs. Jerrie Lee Rispoli - yes

**Resolution 25-23 A Resolution to End the practice of Transcript Withholding**

Dr. Beverage noted that Resolution 25-23 was recommended for adoption by the Finance Committee. The motion passed as follows:

Mr. Jack Cornachio - yes  
Mrs. Nancy Fellows - yes  
Mr. Matthew Hebebrand – yes  
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka – yes  
Mr. Paul Rupert - yes  
Mrs. Beverly Vitaz - yes  
Mrs. Jerrie Lee Rispoli - yes

**Resolution 26-23 A Resolution Approving an Interim Agreement for Shared Workforce Development Administrator Services**

Dr. Beverage recommended Resolution 26-23 for adoption. Mrs. Vitaz moved to adopt Resolution 26-23 and Ms. Majka seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - yes  
Mrs. Nancy Fellows - yes  
Mr. Matthew Hebebrand – yes  
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka – yes  
Mr. Paul Rupert - yes  
Mrs. Beverly Vitaz - yes  
Mrs. Jerrie Lee Rispoli - yes

**IX. UNFINISHED BUSINESS**

Mrs. Rispoli brought the Committee Governance Model forward for discussion as requested by the Board. Mr. Hebebrand made a motion to rescind the chair's action of committee reassignments. Ms. Majka seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - yes  
Mrs. Nancy Fellows - yes  
Mr. Matthew Hebebrand – yes  
Mrs. Ellen Foley Kessler – yes

Ms. Janet Majka – yes  
Mr. Paul Rupert - yes  
Mrs. Beverly Vitaz - yes  
Mrs. Jerrie Lee Rispoli - yes

**X. NEW BUSINESS**

Mrs. Rispoli asked the Board for their approval of the text for the executive profile for the presidential search. Mr. Rupert made a motion to approve the text for the executive profile for the presidential search, and Mrs. Vitaz seconded the motion which passed as follows:

Mr. Jack Cornachio - yes  
Mrs. Nancy Fellows - yes  
Mr. Matthew Hebebrand – yes  
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka – yes  
Mr. Paul Rupert - yes  
Mrs. Beverly Vitaz - yes  
Mrs. Jerrie Lee Rispoli - yes

**XI. EXECUTIVE SESSION**

Mr. Hebebrand moved to enter into executive session to discuss a personnel matter related to the employment of public employees and the potential purchase or sale of real estate. Tom Reynolds, treasurer, and Jim Hackenburg, legal consultant, were invited to attend the executive session with the Board. Mrs. Fellows seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes  
Mrs. Nancy Fellows - yes  
Mr. Matthew Hebebrand - yes  
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes  
Mr. Paul Rupert - yes  
Mrs. Beverly Vitaz - yes  
Mrs. Jerrie Lee Rispoli - yes

The executive session began at 6:32 p.m. Also in attendance were Tom Reynolds and Jim Hackenberg.

Mrs. Rispoli called for a motion to end the executive session. Mrs. Kessler moved to end the executive session. Ms. Majka seconded the motion which passed as follows:

- |                                |                               |
|--------------------------------|-------------------------------|
| Mr. Jack Cornachio - yes       | Ms. Janet Majka - yes         |
| Mrs. Nancy Fellows - yes       | Mr. Paul Rupert - yes         |
| Mr. Matthew Hebebrand - yes    | Mrs. Beverly Vitaz - yes      |
| Mrs. Ellen Foley Kessler - yes | Mrs. Jerrie Lee Rispoli - yes |

The open meeting resumed at 8:18 p.m.

**XII. ADJOURNMENT**

Mrs. Rispoli called for a motion to adjourn. Mrs. Kessler moved, and Ms. Majka seconded the motion which passed as follows:

- |                                |                               |
|--------------------------------|-------------------------------|
| Mr. Jack Cornachio - yes       | Ms. Janet Majka - yes         |
| Mrs. Nancy Fellows - yes       | Mr. Paul Rupert - yes         |
| Mr. Matthew Hebebrand - yes    | Mrs. Beverly Vitaz - yes      |
| Mrs. Ellen Foley Kessler - yes | Mrs. Jerrie Lee Rispoli - yes |

The meeting adjourned at 8:22 p.m.

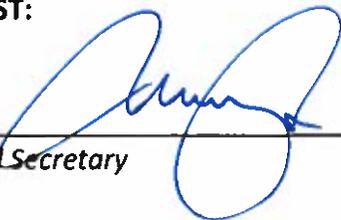
**APPROVED:**

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT**

December 7, 2023

  
\_\_\_\_\_  
Board Chair

**ATTEST:**

  
\_\_\_\_\_  
Board Secretary