Career Technical Education
Bilateral Credit Agreement FY2025
Dental Assistant Technology – Auburn Career Center

STUDENT: Complete the "STUDENT" portion of this agreement.

_____ 1. Apply to Lakeland Community College as a CTE student. Once your transcript is received you will receive an email with **Lakeland ID** (LID) and instructions on how to get to your myLakeland account. *(Keep this for future use!)* **Enrolled CCP students do not have to reapply to Lakeland.**

_____ 2. Ensure that the Lakeland Community College's Admissions Office has a copy of your final, official high school transcript by **June 10th**. This transcript MUST be sent directly from your high school to *transcripts@lakelandcc.edu.*

_____ 3. Take a picture or make a copy of this agreement for your records and forward it to your high school CTE instructor by *June 1*.

_____ 4. Questions? Visit: https://lakelandcc.edu/web/about/career-technical-education or Email: Lucy Ott at *CTE@lakelandcc.edu*

NOTE: *It is the student's responsibility to ensure that all required documents are on file at Lakeland. Bilateral agreements must be submitted directly by the school to the Tech Prep/CTE Office. Agreements turned in by the student will NOT be accepted.*

P R I N T

Last Name:	First Name:
Home High School:	High School Graduation Year:
If received, Lakeland ID # (LID):	Preferred E-mail Address for Notifications **(print clearly):**
Student Cell:	

I would like my Career Technical Credit Transfer (CTAG) credit and Bilateral Agreement credit posted at Lakeland CC.

Yes _____ No _____ (answering **YES** will allow your college credit earned in high school to be posted to a college transcript.)

Student Signature:	Date:

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INSTRUCTOR: Students must earn at least a 2.75 GPA in the CTE program to be eligible for credit. (NOTE: Credits will be verified by official HS transcript.)

	Lakeland Course # w/catalog link	Lakeland Course Title	Credit Hours
This credit is processed for students who attend Lakeland.	HLTH 1100	Introduction to U.S. Health Care System*	2

* In order to receive credit for these courses, students must earn a 75% or higher in the corresponding portion of their Dental Assisting program.

Instructor's Signature: _____ Instructor's Printed Name: _____

Date: _____ Instructor's Email: _____

*Instructor should submit this completed form to the CTE Director/Career Center Coordinator by June 10th.

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CTE OFFICE VERIFICATION:

Office Use	R	Checklist
	1	Bilateral Agreement Submitted by CTE Instructor (this form)
	2	Completed HS CTE Program
	3	Official HS Transcript Submitted to Lakeland Community College
	4	Earned 2.75 GPA or higher in College CTE Program
	5	Applied to Lakeland (during HS graduation year) – LID

Credits Approved: _____ Credit Denied: _____ Reason for Denial: _____

Tech Prep/CTE Official Signature: _____ Date: _____

OTHER PROGRAM INFORMATION:
CTAG credit is processed by the school where the student is attending. This credit is earned from Web Exams and is pulled from the statewide CTAV system. Only students attending Lakeland Community College will use Lakeland to process this credit.

CTAG/ODE Courses Taught	Course Code	Lakeland Course Match
Dental Technology	072075	DAST 1100
Dental Radiography	072076	DAST 1200
Oral Diagnosis & Treatment Planning	072080	
Medical & Dental Office Technology	072155	

Industry Recognized Credentials - *LINK*	Points
AHA – CPR/BLS & AED for Healthcare providers	1
Commission on Ohio Dental Assistant Certification (CODA) – Ohio Certified Dental Assistant	6
American Medical Technologists (AMT) - Registered Dental Assistant (RDA)	6
Ohio State Dental Board – Dental Assistant Radiographer's Certificate	6
OSHA - 10 Hour	1

Notes:

Dental Assisting CTE Curriculum - ODE LINK
Course Description: all Courses in the Dental Assisting Pathway LINK
Removed MDAS 1210 due to accreditation rules, but added 2 CTAG matches

Special Notes:

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit **www.lakelandcc.edu** and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are **Special Notes:**

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit **www.lakelandcc.edu** and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are offered through the CTE Program. Bilateral credit cannot be awarded if there is CTAG credit available through the WebXam/End-of-Course Assessment. The school where student is attending will process the CTAG credit.

-College courses are being reviewed and updated on a regular basis. Visit: https://catalog.lakelandcc.edu/ for the most updated version of the Lakeland Course Catalog. Credit is only guaranteed if the course is listed in the Course Catalog, the student attends Lakeland and remains on the same career path.

-Note that accumulation of bilateral credit may impact federal financial aid. Check with your college or university for more information.

-Are you transferring credits to another college or university? Once you see your credit/s posted to your Lakeland transcript in your myLakeland account, you can access the "Request for Transfer" form through the Parchment Lakeland Community College (OH) Transcript Request. Your transcript will be sent to its destination upon payment of the transfer fee and submission of the form.
> ***Please note*** **that each college or university makes an independent decision as to whether they will accept credit(s).**
> **Acceptance of credit is ONLY guaranteed if you attend Lakeland.**

SUGGESTED SEQUENCE

Career Technical Education Program: **Health Academy: Dental Assisting**
Lakeland Community College: **Dental Assistant Technology**

Course Subject Title	Credit Hours	Type of Credit – AP, CCP, CTE Bilateral, CTAG
Dental Assisting Certificate/Area of Specialization (3265)		
Dental Hygiene (9310) , AAS		

LAKELAND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION AGREEMENT APPROVAL FORM

Dental Assistant Technology – Auburn Career Center

_____ Date _____
Instructor – Rita Antolick

_____ Date _____
Other Representative (if applicable)

Lakeland Community College

_____ Date _____
Lucy Ott, CTE/Tech Prep Coordinator

_____ Date _____
Margaret Bertin, Dental Assisting Program Coordinator

_____ Date _____
Denise Lash, Medical Assisting Program Coordinator

_____ Date _____
Regina Prosser, Dean of Health Technologies

_____ Date _____
Erin Shufro, Associate Provost of Faculty Engagement and Dean of Faculty

_____ Date _____
Laura C. Barnard, J.D.
Executive Vice President and Provost

After signing this document, please forward it to Lucy Ott, CTE/Tech Prep Coordinator – A-1040b, lott1@lakelandcc.edu.